



Howick Primary School

IN ZONE ENROLMENTS

To be completed by parents who have given an in-zone address as the usual place of residence

The address given at the time of application for enrolment must be the student's usual place of residence when the school is open for instruction. This means that if you currently live at an in-zone address but move to an out-of-zone address before your child's first day of attendance at the school, your child will not be entitled to enrol at the school

In our scheme, a board may indicate that proof of residence may be required in support of an application for enrolment in respect of a student living within the home zone.

For in-zone applications, two proof of residence documents are required.

The Ministry of Education has advised that parents should also be warned of the possible consequences of deliberately attempting to gain enrolment by knowingly giving a false address or making an in-zone living arrangement that they intend to be only temporary, eg:

- renting accommodation in-zone on a short-term basis;
- arranging temporary board in-zone with a relative or family friend;
- using the in-zone address of a relative or friend as an "address of convenience", with no intention to live there on an ongoing basis.

Before enrolment takes place (ie before attendance begins), if the board has reasonable grounds for believing that the given in-zone address will not be not a genuine, ongoing living arrangement, the board may withdraw any offer of a place it might have made on the basis of the given address.

After attendance has begun, if the school learns that a student is no longer living at the in- zone address given at the time of application for enrolment and has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of gaining enrolment at the school, then the board may review the enrolment. Unless the parents can give a satisfactory explanation, the board may annul the enrolment. This course of action is provided for under clause 13 of Schedule 20 of the Education and Training Act 2020.

I _____ am the parent/caregiver of _____
(Parent/Caregiver Name) (Student Name)

I _____
(FULL NAME)

of _____
(Address)

I confirm that the above named child **permanently resides** at the residential address above.

PARENT/CAREGIVER